

CKCYSDA

Coalition of Kiru Community, Youth and Students Development Association

Uniting 20+ Associations | 2,000+ Members | 15 Wards

URBAN PLANNING & DEVELOPMENT COMMUNITY

Operational Framework & Standard Operating Procedures

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1. UNIT OVERVIEW

Unit Code:	CKCYSDA-UPU-001
Effective Date:	March 26, 2026
Unit Type:	Physical Development Advisory Unit
Total Membership Capacity:	225-450 members across 15 wards (15-30 per ward)

The Urban Planning & Development Community Unit (UPU) is established to advocate for and support orderly, safe, and sustainable physical development within Kiru LGA. The unit acts as a community partner to government planning authorities, promoting compliance with building regulations and advocating for improved infrastructure.

2. WARD-LEVEL MEMBERSHIP (15 WARDS)

S/N	Ward Name	Target Members	Ward Focal Person	Monitoring Teams
1	Ba'awa	15-30	To be appointed	2 teams
2	Badafi	15-30	To be appointed	2 teams
3	Bargoni	15-30	To be appointed	2 teams
4	Bauda	15-30	To be appointed	2 teams
5	Dangora	15-30	To be appointed	2 teams
6	Dansoshiya	15-30	To be appointed	2 teams
7	Dashi	15-30	To be appointed	2 teams
8	Galadimawa	15-30	To be appointed	2 teams
9	Kiru	20-30	To be appointed	3 teams
10	Kogo	15-30	To be appointed	2 teams
11	Maraku	15-30	To be appointed	2 teams
12	Tsaudawa	15-30	To be appointed	2 teams
13	Yako	15-30	To be appointed	2 teams
14	Yalwa	15-30	To be appointed	2 teams
15	Zuwo	15-30	To be appointed	2 teams

3. CORE ACTIVITIES

3.1. Monitoring Building Standards

- Identify and report unapproved building structures to planning authorities
- Document structures encroaching on road setbacks, drainage channels
- Monitor unsafe building practices

3.2. Awareness Creation & Education

- Community sensitization on building permits and zoning regulations
- Dangers of illegal construction
- Rights and responsibilities of property owners

3.3. Infrastructure Advocacy

- Advocate for roads, drainage systems, markets, and public facilities
- Prepare evidence-based advocacy briefs for government

3.4. Land Use Advisory

- Assist in mediating land disputes
- Provide information on proper land documentation processes

4. PERFORMANCE INDICATORS

Indicator	Target	Frequency
Ward monitoring reports submitted	15 per month (1 per ward)	Monthly
Community sensitization sessions	60 per quarter (4 per ward)	Quarterly
Advocacy briefs submitted	4 per year	Quarterly

5. ACKNOWLEDGMENT

Unit Coordinator

Urban Planning & Development Unit

Coordinators Council Representative

CKCYSDA